

CANOE ISLAND FRENCH CAMP

JOB DESCRIPTION: HEAD CHEF

General responsibilities:

To oversee all aspects of camp meals and kitchen and dining hall clean up.

Authority/Accountability:

Authority to carry out this activity within the framework of the camp's general policies and procedures as outlined in staff training and pre-camp materials; accountable to the Executive Director and Camp Director.

Specific Duties:

1. Oversee all kitchen and dining hall operations
2. Supervise sous chef and kitchen assistant
3. Order low-cost, quality food for all meals including out-camp meals and picnics.
4. Work with sous chef to prepare breakfast lunch and dinner on two-week rotation, including Session theme specialties and last night banquet.
5. Prepare French meals as much as possible
6. Present food in an appetizing and pleasing manner.
7. Supervise cleaning of kitchen and pantries
8. Supervise washing of kitchen laundry
9. Help plan out-camp menus and at times cook outdoors.
10. Assist with special days/events, French cuisine class, banquets, etc.

Essential Functions:

1. Physical ability to perform the job as outlined
2. Physical ability to lift 50 pounds
3. Ability to communicate orally and in writing effectively with campers and fellow staff
4. Visual skills to recognize hazards in the kitchen and dining hall.
5. Auditory ability to respond appropriately to hazards and any camper concerns

Minimum Qualifications:

1. Be at least 18 years of age
2. Have a general knowledge of food handling and WA food handling rules
3. Have or obtain WA State Food Handlers Permit (available at camp)
4. Have a good work ethic
5. Be able to work with directors, Caretaker, Kitchen Assistants, other staff
6. Enjoy working around children
7. Be able to work well under pressure
8. Have clean personal hygiene; hair tied back as necessary
9. Wear clean clothes; no shorts, no open-toed shoes; no jewelry
10. Use proper hand washing techniques
11. Have a working alarm clock; arrive to work on time
12. Interest in French cooking
13. Knowledge of French language preferred;.