

CANOE ISLAND RULES AND POLICIES

- 1) If a rule is not stated, common sense and good judgment, courtesy, respect and safety should apply.
- 2) As good citizens, we obey all state and federal laws.
- 3) All living creatures, including people, are to be treated with courtesy and respect. This precludes the use of obscenities, jokes or slurs relating to another's race, religion, sex, or physical or mental limitations.
- 4) Your care in using living and non-living resources helps to preserve our unique environments. Watch, examine, and observe without disturbing.
- 5) Handling potentially dangerous organisms is prohibited.
- 6) A Canoe Island staff member should be contacted immediately if someone is sick or hurt.
- 7) Matches, lighters, fireworks, firearms, and explosives of all types are not allowed. Sharp tools are to be used in a manner that will not injure others.
- 8) Smoking or the use of alcohol or drugs is not allowed. The use of any illegal substance will result in parental notification and dismissal from the program.
- 9) Quiet hours are observed between 10 p.m. and 7:30 a.m. except under special circumstances (astronomy observation and early morning wildlife watch). During this time campers should be in their sleeping area and quiet.
- 10) Separate sleeping areas for male and female students will be strictly maintained. Displays of physical affection will not be allowed.
- 11) Students should not visit others' sleeping areas. This is to avoid problems relating to personal possessions and sleep schedules.
- 12) All personal and camp property should be used only with permission and treated with care.
- 13) Swimming and boating is done only in assigned areas and is supervised by certified staff.
- 14) Unsafe activities must be avoided at all times (i.e.: running, sliding, or jumping on steep, rough, slick, or poorly lit areas). The athletic field and pool provide plenty of high energy activities.
- 15) When riding in a vehicle, students will stay seated, wear seat belts at all times, keep their hands and head inside the vehicle, and never ride in the back of a pick up truck. No camper will exit a vehicle until complete directions have been given by a staff member as to where to assemble and what the boundaries are. Drivers of vehicles will be over 21 and trained in driving vans.
- 16) Violation of these policies, particularly those that relate to an individual's physical or mental health and well-being, are grounds for immediate dismissal from our programs. In the event of a dismissal parents or guardians are responsible for making transportation arrangements to pick up their child.

CANOE ISLAND FRENCH CAMP BEHAVIOR POLICY

GOALS: To offer the opportunity for each participant to succeed
To insure the safety and well being of all participants
To offer the opportunity to experience the benefits of the learning process
To allow participants to build a cooperative framework in the social and academic aspects of the program

DISCIPLINE ACTIONS:

"Disruptive behavior " is any action by a program participant that disrupts or decreases the learning situation, environment, or social interaction of the group. The following steps will be taken by appropriate Canoe Island staff in response to disruptive behavior:

- Step one: The counselor/instructor talks to the camper to determine if he/she understands the rules and is capable of adhering to them, with the camper receiving a time out if it is deemed appropriate.
- Step two: If the action continues, the camper meets with the Canoe Island Camp Director or Program Director. A verbal behavior contract may be agreed upon, with time out observed.
- Step three: If the action continues, the camper meets with the Camp Director and a contract is written and signed by the student and the Camp Director. The parents are notified about the situation and the need to pick up the child from the camp if the behavior continues.
- Step four: If the action continues, the parents are called to remove the camper from the program at the parents' expense.

Dismissal of a camper would be a very unusual event, but one for which the ground rules must be clearly laid and understood. By signing below you indicate that you have read and understand Canoe Island French Camp's behavior policy. You further acknowledge the importance of following all rules and procedures at camp for the safety of all camp participants. The following are grounds for immediate dismissal:

- a) possession of alcohol or drugs (*All medications, including vitamins, should be listed on the health form and must be turned over to the camp nurse*)
- b) possession of tobacco products
- c) possession of knives, firearms, or weapons of any kind
- d) disruptive behavior which consistently demonstrates disrespect for fellow campers or staff, disregard of camp rules, and/or behavior which threatens the physical/emotional safety or health of oneself or of other camp participants (this includes sexual activity, sneaking out at night, and inappropriate language)
- e) Violent acts or threats of violence against students or staff.
- f) Theft or vandalism.

While it is the policy of Canoe Island French Camp to document and discuss disruptive behavioral issues with parents or guardians before a camper's dismissal, the dismissal will be at the sole discretion of the Camp Director. There will be no tuition refund in the event of a dismissal.

Parent
Name _____

Camper
Name _____

Parent
Signature _____

Camper
Signature _____